



Osage County Courthouse
 Land Development Office
 P.O. Box 221
 Lyndon, Kansas 66451
 785-828-3347
 Fax 785-828-4749

SPECIAL EVENT APPLICATION – TYPE _____ \$ _____

Description of Event: _____

Date of Event: _____

The Event will take place from _____ am/pm until _____ am/pm

Name of Applicant: _____

Address: _____

Phone: _____ Phone number during event: _____

Property Owner if different than applicant: _____

Address: _____

Phone: _____ Phone number during event: _____

Address/Legal Description of Event: _____

Approximately how many people will be attending? _____

Will alcohol be allowed at event: _____

If yes this permit will have to be approved by the Osage County Commissioners

If you are selling alcohol has a permit been obtained and if so who issued the permit _____

(Please provide a copy of issued permit)

What method of public restroom will be used (see brochure): _____

Will there be banners/signs displayed? (___) YES (___) NO If so Banners/signs cannot restrict or cause traffic hazards.

How many employees will be working the event? _____ EMS _____ SECURITY _____

Please list the name and address of those working the event on a separate sheet of paper

Will there be adequate parking on premises to avoid parking on State Highways &/or City or County Roads _____

(Parking must be shown on site plan)

Who is your Liability Insurance Company? _____

FIREWORKS EVENTS ONLY:

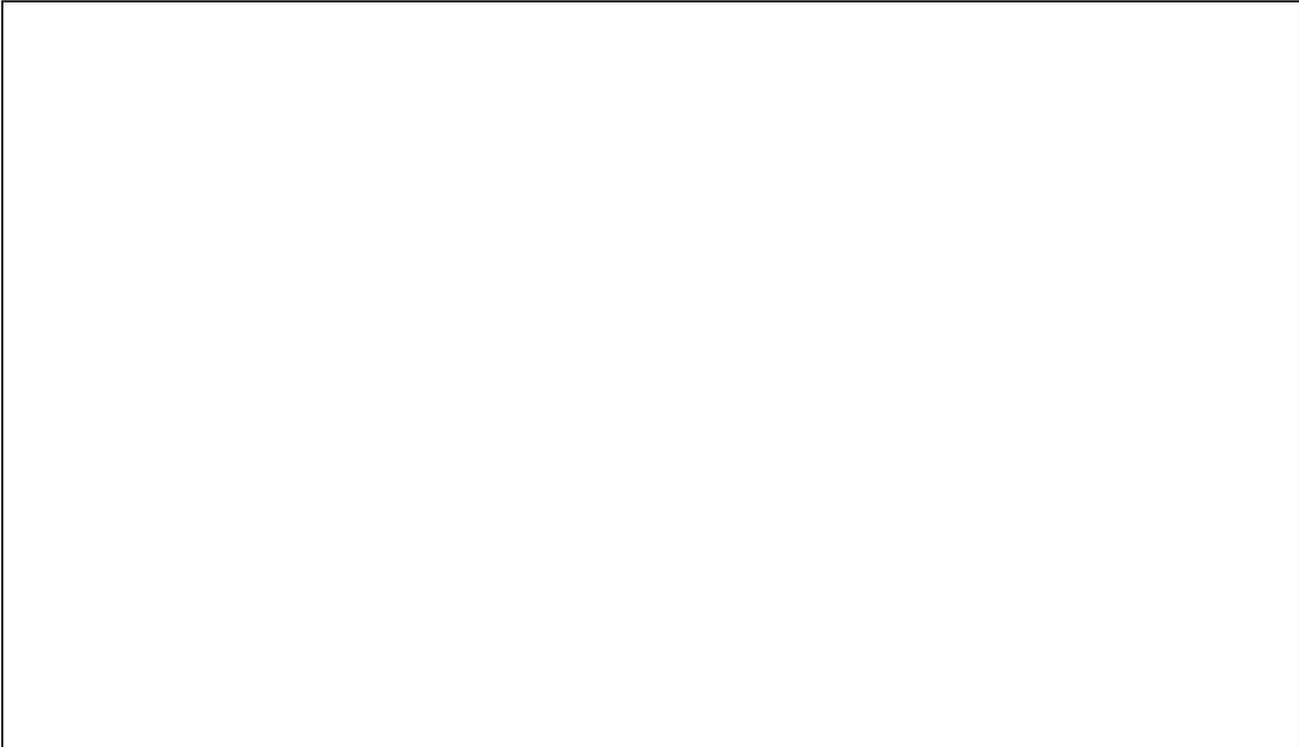
ATF Permit Number: _____ Expiration Date: _____

ATF Permit Issued in the name of _____

ATF Permit Holder signature if not applicant _____

SITE PLANS REQUIRED: THE FOLLOWING MUST APPEAR ON THE PLAN

Entrance, parking area, banners, lighting, area where event will take place



Date received by Land Development Director: _____ Time: _____

NOTE: The special event is to be conducted entirely on private property owned or leased by the applicant. Any structure used in conjunction with the special event shall meet all applicable yard setbacks. Any structures that were erected shall be removed upon the cessation of the event. The event shall be restricted to hours of operation as indicated on application. No concessions &/or vendors are allowed.

DISCLAIMER: In connection with sponsoring the event described in this application, a "Special Event" to be held in Osage County, Kansas, Applicant acknowledges and agrees that the County of Osage County, Kansas (the County) shall not be liable for any expenses, losses, claims, actions, judgments for damages, injuries to persons, and/or injuries to property caused or incurred by Applicant, its servants, agents, employees, guests, and/or business invitees. Further, Applicant shall indemnify and hold harmless the County, its officials, agents, and employees from and for any and all expenses, losses, claims, actions, judgments for damages, injuries to persons, and/or injuries to property caused or incurred by Applicant, its servants, agents, employees, guests, and/or business invitees.

Applicant signature/date: _____

Property owner signature/date: _____

Reviewed by Sheriff's Office _____ DATE _____

Reviewed by Emergency Manager's Office _____ DATE _____

Reviewed by Osage County EMS _____ DATE _____

Approved this date of _____, 20____

Osage County Land Development Director DATE

Osage County Commissioners DATE