

KANSAS STATE PARKS COVID-19 CAMPGROUND PROCEDURES

The intent of these recommendations is to reduce transmission of COVID-19 among employees and customers; support healthy business operations; and maintain a healthy work environment.

In addition to strict adherence to U.S. Centers for Disease Control and Prevention (CDC), Equal Employment Opportunity Commission (EEOC) and Occupational Safety and Health Administration (OSHA) guidance, and US Food and Drug Administration (FDA), these are the recommendations, policies and procedures, we will follow to protect consumers and employees, including:

Employee Protection:

1. State Park Managers must implement employee education and training around safe practices as it relates to hygiene, sanitation and illness policies. Cleaning guidelines have been sent out to all Managers.
2. Employees will be screened at the State Park Office with a contactless thermometer.
3. Employees that have tested positive or have symptoms of COVID-19 will remain home for no less than 14 days or until testing negative and 24 hrs with no fever.
4. Campground staff must be issued, depending upon their function, latex/non-latex gloves or other gloves that are washable, eye protection (goggles or face shields), and cloth face coverings or other appropriate protective equipment. All staff have been given a face mask and are required to wear them when interacting with the public when a physical barrier (sneeze guard etc) or the 6' distance cannot be maintained. Face masks should be worn in the office commons areas when 6' distancing cannot be maintained.
5. When a vehicle is available, a limit of one person per vehicle is required unless minimizing interactions with employees and using masks in the vehicle. Vehicles must be disinfected after use. Exceptions are Law Enforcement Officers (Park Managers, Park Rangers, Regional Supervisors, Game Wardens) who may be making arrests and transporting people to jail or intake facilities.

Constituent Protection:

1. Campgrounds are open to the general public. Signage with COVID-19 Symptoms are posted on the kiosks and office doors. Those with COVID-19 should not enter into the state park. They should remain home to self-quarantine.
2. Facilities
 - a. Tent sites and RV sites are available.
 - b. Cabins and yurts are made available with some leaving a 24 hr vacancy after occupancy for deep cleaning. Cabins with carpeting will not be open until all restrictions are lifted.

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- c. All indoor shelters for public gathering areas may open but must be limited to occupancy based on the Governor's Plan including the 6 feet of distance maintained between people at all times. People are encouraged to use face coverings (cloth or mask) over their nose and mouth when in public gathering areas.
 - d. Outdoor public gathering areas may open but with at least 6 feet of distance maintained between people that are not related at all times. People should be encouraged to use cloth face coverings over their nose and mouth when in public gathering areas for events and not at their individual campsites.
 - e. Beaches remain closed through Phase 1 and will be opened based on the Governor's Plan.
 - f. Playgrounds will remain closed and will be opened on the final Phase of the Governor's Plan.
 - g. Shower and laundry facilities may remain open with social distancing standards.
 - h. RV's with and using full hookups or holding tanks are permitted without restriction.
 - i. All special events with gatherings will be conducted based on the Governor's Plan for occupancy. Fishing tournaments must comply with the Agency's Fishing Tournament Guidelines.
3. Restrooms will be frequently cleaned and disinfected, especially high-touch surfaces.
 4. Waste dump stations are available to be used for dumping all black and grey water in the campgrounds.

Campsite Availability:

1. Campsites will remain open with all RV units encouraged to use their own restroom/shower facilities.
2. Primitive camping will remain open.
3. Discourage visitors at a campsite with an occupancy limit based on the Governor's Plan for social distancing.

Business Process:

All reservations must be made online or by telephone in advance. Walk in sites are discouraged unless they call the office or use self-pay for one night only. COVID-19 messaging must be provided at time of reservation. Persons taking reservations must advise that if anyone in a party is feeling sick or may have been exposed to the virus, they are to stay home.

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Check in:

1. Offices will remain closed to the public in Phase 1 of the Governor's Plan. A telephone number to reach the office will be posted on the office door. In Phase 2, the State Park Offices will be open to the public.
2. The individual checking in may be asked if anyone in his or her party is sick or not feeling well based on the screening guidance outlined in the CDC Guidelines. If so, they may be refused service to the entire party and provided a refund. Signage on symptoms of COVID-19 from the CDC is provided for each office.
3. No individual will be allowed to quarantine in the campground with symptoms of COVID-19.
4. An individual may quarantine in their own RV if coming from another state issuing mandatory quarantines. They may not visit other campsites or circulate in the local communities until they are symptom free and have reached the 14 day stay requirement.
5. When checking campers in, park camphosts will minimize contact as much as possible. If possible, perform the check-in outside by the camper's vehicle, have the campers pay in advance, pay by credit card, use gloves and mask if necessary, and/or keep social distancing protocols.
6. Check in may be conducted using one of the following options below:
 - a. Campers will self-check-in via an on line application app at the campground; app will not allow check-in unless they are at the campground and have location services turned on.
 - b. Curbside check in with credit card, sneeze guards, and staff/camphost/volunteer wearing a face mask.